

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

WORK SESSION MINUTES

October 31, 2018

The Columbia County Board of Commissioners met in scheduled session with Commissioner Margaret Magruder and Commissioner Alex Tardif. Commissioner Heimuller was not present.

Commissioner Magruder called the meeting to order.

BOARD DISCUSSION ITEMS:

- Commissioner Magruder gave a brief update on her discussions with Mike Sykes on Chapman Landing. No action needed at this time.

C103-2018 - E-RECORDING SERVICES WITH HELION:

Betty Huser, County Clerk, was present to review the contract with Helion Software, Inc. for electronic recording services in the Clerks office. After review and discussion, the Board referred this to the next consent agenda for approval.

MEDICAL RESERVE CORPS:

Michael Paul and Anne Parrott were present to discuss the Medical Reserve Corps volunteer program. Michael will be requesting that the Board approve an Order to officially create the Columbia County Medical Reserve Corps (MRC). Michael reviewed the Board's decision earlier in the year to hire a health educator (Anne Parrott) and move the Public Health Emergency Preparedness and Cities Readiness Initiative programs to the County. Both programs would be strengthened with a MRC and MRC Advisory Board. Michael reviewed a 2017 report from the National Association of City and County Health Officials on MRC, and the types of activities that other MRCs participate in. Anne Parrot reviewed the past activities of the MRC and the current project proposal. Both reviewed how the MRC assists the County in meeting the objectives of the Public Health Emergency Preparedness Programs. Discussion followed regarding the scope of the MRC, liability coverage, and training. After discussion, the Board directed Counsel to prepare a draft Order to create the MRC for further review.

EXECUTIVE SESSION UNDER ORS 192.660(2)(d) - Bargaining:

The Board recessed the regular session to go into Executive Session as allowed under ORS192.660(2)(d). Upon coming out of Executive Session, no action was taken by the Board.

PSC WITH CARDINAL SERVICES:

While present, Jean Ripa reviewed the Personal Services Contract with Cardinal Services. She noted that Cardinal had been a very good business partner for the County, however she did get quotes from two other staffing agencies which were the

closest physically to the County. Cardinal's rates were the best. She is requesting approval of the one year contract with Cardinal. The Board directed Jean to place this on the next consent agenda for approval.

Jean also noted that when Sarah Hanson presents the next update to the purchasing rules, Jean will be proposing an exemption for the staffing agency. It's important to have ready access to the local labor market and agencies located in Beaverton and Woodland don't provide that.

DRAFT LPSCC ORDINANCE:

Sarah Hanson, County Counsel, reviewed the draft Local Public Safety Coordinating Committee Ordinance with the Board. Commissioner Tardif and Jeff Auxier provided an updated list of voting and non-voting members. There was discussion about statutory requirements for voting and non-voting members. The Board would like to see the statutory requirements met and other currently voting members would be non-voting members. Sarah will create the final draft ordinance and provide it to Jeff Auxier for his review. The Ordinance will then be scheduled for first reading. No decisions were made at this time.

COURTHOUSE RECYCLING PROGRAM:

Kathleen Boutin-Pasterz, Solid Waste Coordinator, was present to update the Board on the courthouse recycling program. The new and improved Courthouse Recycling/Waste Collection Program is up and running. In March, it was proposed that the Solid Waste Program purchase bins with educational signage and these recycling and trash bins would be placed throughout the building by General Services. Twenty units (trash, returnable and recycling) were purchased from Busch Systems and delivered to Columbia County during the summer. General Services' staff mapped out locations and set the units out in September. Educational posters were placed near bins and emailed to all staff. Office staff is responsible for emptying their desk side recycling and trash bins into nearby centrally located recycling and trash bins. General Services' staff will empty all the centrally located bins each day and will not service desk side bins. The third bin is for returnables, staff can donate their returnable containers, funds raised will go toward the Employee Events Committee. General Services Staff will collect these containers and take them in a blue bag to Safeway and funds will be deposited directly into an account for the county. As a note, all inquiries regarding collection services should be directed to Maintenance@co.columbia.or.us. Inquiries regarding what can be recycled or how to recycled will be directed to the Solid Waste Program Coordinator, Kathy Boutin-Pasterz kathleen.boutin-pasterz@co.columbia.or.us

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With nothing further coming before the Board, the meeting was adjourned.

Dated this 31st day of October, 2018.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____
Margaret Magruder, Chair

By: Not Present
Henry Heimuller, Commissioner

By: _____
Alex Tardif, Commissioner